

Key Employment Terms (KET)

Section A Details of Employment			
Company Name Corporate Force Security Pte. Ltd.		Job Title, Main Duties and Responsibilities SECURITY OFFICER	
Employee Name Ow Seng Hon		Type of Employment Full Time	
Employee NRIC/FIN SXXXX434C		Duration of Employment Effective until termination by either party	
Employment Start Date 01/01/2025		Place of Work MCST 837- Everich	
Section B Working Hours and Rest Days			
Details of Working Hours Normal Working Hours Per Week 08:00 am - 20:00 pm		Number of Working Days Per Week Minimum 6-day	
&Break - 2.0 Hour		Rest Day Per Week 1 day	
Meal			
Section C Salary			
Salary Period Pay after Work		Date(s) of Salary Payment 7th of every month Date(s) of Overtime Payment 7th of every month	
Overtime Payment Period (1st-31st) (only if different from salary period)		Basic Salary(Per Period) \$ 2870.00	
Fixed Allowances Per Salary Period N.A.		Fixed Deductions Per Salary Period N.A.	
Item	Allowance(\$)	Item	Deductions(\$)
Total Fixed Allowances	\$ 0.00	Total Fixed Deductions	\$ 1.00
Other Salary-Related Components		CPF Contributions Payable	
Annual Wage	\$ N.A.	(subject to prevailing CPF contribution rates)	
Bonus (\$)	\$ N.A.		
Variable	\$ N.A.		
Section D Leave and Medical Benefits			
Types of Leave		Others Types of Leave (e.g Paid Maternity Leave) Refer to Employee Handbook	
<input type="checkbox"/> Paid Annual Leave Per Year: 7.0 (days) <input type="checkbox"/> Paid Outpatient Sick Leave Per Year: 14.0 (days) <input type="checkbox"/> Paid Hospitalisation Leave Per Year: 60.0 (days)		Paid Medical Examination Fee	
(Note that paid hospitalisation per year is inclusive of paid outpatient sick leave. Leave entitlement for		Other Medical Benefits optional, to specify	
Section E Others			
Length of Probation: 0 Month		Notice Period for Termination of Employment (initiated by either party whereby the length shall be the same) 15 days notice (or) 15 days salary in lieu of notice during probation period 1 month notice (or) 1 month salary in lieu of notice after probation period	
Probation Start Date :			
Probation End Date :			
The KET is to be read in conjunction with the Terms and Conditions of Employment			

Your Sincerely,
For Corporate Force Security Pte Ltd

Employee Signature,